



The Conservancy Association, founded in 1968, is the earliest non-government environmental organization in Hong Kong. As a champion of sustainable development, we are dedicated to the protection of the environment and the conservation of natural and cultural heritage by advocating appropriate policies, monitoring government action, promoting environmental education and taking a lead in community participation.

We are looking for high caliber individuals with passion to contribute to our environmental projects.

## **Project Manager**

### **Job Description**

- Develop, lead, and support corporate sustainability-related (i.e. ESG and SDGs) projects and initiatives;
- Support the Sustainable Energy Committee in coordinating and implementing the works;
- Assist the organisation and different teams in developing Nature-based Solution-related projects;
- Involve in all aspects of daily administration of the organisation, including financial management, budget control, organise and attend meetings;
- Assist the organisation in developing and implementing ESG-based strategies to uphold CA's credibility and reputation, including but not limited to, supervise, manage and train staff on corporate sustainability-related aspects and fostering a culture of excellence, communication and collaboration.

### **Requirement**

- Strong commitment to the mission, vision and values of The Conservancy Association;
- Bachelor's degree in environmental management or relevant disciplines;
- Minimum 5 years of managerial experience in corporate sustainability and/or environment-related projects;
- Highly motivated, flexible, resourceful, and creative;
- Be ready to serve and lead a team;
- Excellent organisational and problem-solving skills, with the ability to handle multiple tasks and prioritise assignments;
- Excellent command of written and spoken English and Chinese.

Interested parties, please apply with a cover letter, curriculum vitae, current and expected salary, available date and your contact particulars to Ms. Mak: [hr@cahk.org.hk](mailto:hr@cahk.org.hk) (All data collected for recruitment purposes only).